



Friday 29th May 2020

Dear Parents and Carers,

Wider opening of school – Nursery, Reception, Year 1 and Year 6

Firstly, can I assure you that we will do our utmost next week to help children feel comfortable in the unusual environment they find themselves in. Staff are looking forward to greeting children back into school. Lots of time in the first days will be spent helping children to understand what has changed and how they keep themselves safe.

We have sectioned nursery and reception class space into different areas and each group will be working in one zone throughout the day. This has changed since our letter last week following a change in government guidelines earlier this week. The children will also have access to an outside area although this will be time-tabled and not free-flow as it is in usual circumstances.

We will expect nursery children for the sessions they are usually booked with us. So if they usually attend 5 mornings and one afternoon, we would expect them at these times next week.

Nursery children

Children should arrive between 8.40 and 8.50am and will come into school through their usual entrance off the alleyway. There are reminders on the pathway to keep 2 metres distance from the family ahead of you. When you reach the nursery outdoor area there are distanced markings for you to wait until an adult calls your child in. There is then a one way system through the bottom gate back into the alleyway. Gates will close at 8.50am. Collection at the end of the day will be at 3.00pm from the same place. For children who are only in half a day, collection will be at 11.45am from the same place. On Fridays, Nursery will close at 11.45am.

Reception children

Children in **RS** should arrive between 8.40 and 8.50am and should enter school through the **gates on the main playground**. They will enter school through the KS1 door on the lower playground where there are markings on the playground for you to stand at a 2 metre distance. Collection time will be 3.00pm from the same place. On Fridays they will finish school at 12.20pm

Children in **RTH** should arrive between 9.00 and 9.10am and enter through the same door on the main playground. Collection time will be 3.20pm from the same place. On Fridays they will finish school at 12.30pm

Year 1 children (from Wednesday 3rd June)

Children in **Miss Taylor's** group should arrive between 9.00 and 9.10am through the gate on the main playground. They should enter through their classroom door which is by the bottom gate, round the corner from School Care Club. Collection time will be 3.20pm from the same place. On Fridays they will finish school at 12.30pm.

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Children in **Miss Timpany's** group should arrive between 8.40 and 8.50am through the gate on the main playground and enter their classroom through School Care Club door. Collection time will be 3.00pm from the same place. On Fridays they will finish school at 12.20pm.

Children in **Mrs Evans'** group should arrive between 9.00 and 9.10am through the gate on the main playground and enter their classroom through the classroom door (next to school care club). Collection time will be 3.20pm from the same place. On Fridays they will finish school at 12.30pm.

Please follow our one way systems where they are in place as you enter and leave the school site.

You will receive a text message later today informing you of who will be leading your child's group. If you have children in more than one group, all children are able to enter at the same time through the same entrance as the youngest child should you wish.

Key Worker children

Children of Key Workers should arrive between 8.40 and 8.50am and enter school through the KS2 entrance on the main playground as they have been unless they are in Nursery, Reception or Year 1 when they should follow the above guidelines. Children should be collected at 3.20pm. On Fridays they will finish at 12.30pm.

Year 6 children

As we explained in a previous letter, we were hoping to be able to open to Year 6 children from Monday 8th June but this is dependent on a range of factors including sufficient staffing and classroom space. This is now also influenced by our boiler issue. We will confirm this with you on Wednesday 3rd June.

Unfortunately, we are experiencing difficulties in some areas of school with hot water due to a problem with one of our boilers. This is in some of the Key Stage 2 areas of school although children do still have access to hot water for regular handwashing. Consequently, we will be unable to provide any grab bags for lunch until further notice. All children should bring a packed lunch to school with them until notified otherwise.

We have uploaded some photographs of the classroom spaces below so you can share these with your child to help them prepare for coming back to school. In nursery and reception we have had to remove many of the resources. We have also added our School Risk Assessment to the website under the Newsletters section.

There is some further helpful guidance for parents attached to this letter.

Yours Sincerely

Lote

Emma Lote



Parent guidance:

We would very much appreciate your co-operation on these systems to ensure that everyone is kept safe.

- Please make every attempt to be punctual for your allocated arrival time – if you are late, please avoid sending children into school via the office unless doors are closed.
- Please do not arrive early as this will result in a larger number of people being on site at any given time.
- Please respect the 2m social distancing from all other families on the playground and keep to markings.
- Please respect the 2m social distancing from staff. If you have a message then please send this via your class email which will be checked by staff each morning before school starts. If the matter is confidential then please telephone the office and the member of staff will contact you via telephone after 3.30pm. We will not be communicating through red home books at present.
- Unfortunately, we are unable to change reading books and send books home, please use the Oxford Owl website to access books electronically.
- Please ensure children come to school wearing plenty of sun-cream, children will be reminded about topping this up throughout the day and given instructions on application to reduce the amount of physical contact between staff and children.
- Please ensure any payments made to school are via Parent Pay as we will not accept cash in the school office at present.
- Please observe signage and social distancing at the school office. (Only one person should be in the entrance at any time) .
- If your child is upset at any point throughout the day we will comfort them verbally and make every attempt to reassure them – there may be times that physical contact is unavoidable for example to hold a child's hand or administer first aid. PPE will be worn by staff administering first aid. If a child is very upset or emotionally distressed we will call you and we may ask you to collect your child to avoid any further distress. If they have older siblings in school, we may ask them to sit together for a while for support.
- Some children may find social distancing very difficult. If your child is putting others at risk we will need to discuss this with you and it may not be appropriate for your child to be in school at this time.